# CORDOVA PALMS Community Development District

*JANUARY 8, 2025* 



## Cordova Palms Community Development District

475 West Town Place, Suite 114 St. Augustine, Florida 32092 www.CordovaPalmsCDD.com

January 1, 2025

Board of Supervisors Cordova Palms Community Development District Call in #: 1-877-304-9269 Code: 410226

Dear Board Members:

The Cordova Palms Community Development District Meeting is scheduled to be held Wednesday, January 8, 2025 at 12:30 p.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32095. Following is the revised agenda for the meeting:

- I. Call to Order
- II. Public Comment
- III. Approval of Minutes of the December 11, 2024 Meeting
- IV. Consideration of Proposal for Additional Onsite Staff Hours
- V. Staff Reports
  - A. District Counsel
  - B. District Engineer
    - 1. Requisition Summary
    - 2. Acceptance of the 2024 Public Facilities Report
  - C. District Manager
  - D. Operations Manager
  - E. Amenity Manager
- VI. Financial Reports
  - A. Financial Statements as of November 30, 2024
  - B. Check Register

- C. Consideration of Construction Funding Request No. 18
- VII. Supervisor Requests and Audience Comments
- VIII. Next Scheduled Meetings February 12, 2025 at 11:00 a.m. at the offices of GMS, 475 West Town Place, Suite 114, St. Augustine, Florida
  - IX. Adjournment



## MINUTES OF MEETING CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Cordova Palms Community Development District was held on Wednesday, December 11, 2024 at 1:00 p.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chad SigmonChairmanJames ShonkwilerSupervisorDaniel FoleySupervisor

Also present were:

Daniel LaughlinDistrict ManagerWes HaberDistrict CounselScott Wild by phoneDistrict Engineer

Richard Gray Governmental Management Services

The following is a summary of the discussions and actions taken at the December 11, 2024 meeting.

## FIRST ORDER OF BUSINESS Roll Call

Mr. Laughlin called the meeting to order at 1:00 p.m.

## SECOND ORDER OF BUSINESS Public Comment

There being no comments, the next item followed.

## THIRD ORDER OF BUSINESS Approval of Minutes

## A. November 5, 2024 Landowner's Election

There being no comments or revisions to the minutes, a motion to approve followed.

On MOTION by Mr. Foley seconded by Mr. Shonkwiler with all in favor the minutes of the November 5, 2024 landowner's election were approved.

## B. November 13, 2024 Meeting

December 11, 2024 Cordova Palms CDD

There being no comments or revisions to the minutes, a motion to approve followed.

On MOTION by Mr. Sigmon seconded by Mr. Shonkwiler with all in favor the minutes of the November 13, 2024 meeting were approved.

## FOURTH ORDER OF BUSINESS

Public Hearing for the Purpose of Adopting Amenity Policies and Rates; Consideration of Resolution 2025-04

Mr. Laughlin stated that the rates to be considered are a key fob replacement fee of \$30, a returned check fee of \$50, and a rental fee of \$50, with \$20 for each extra hour, and a \$200 refundable deposit. A suspension and termination of access rule was also considered, which allows staff to suspend patrons at their discretion.

On MOTION by Mr. Shonkwiler seconded by Mr. Sigmon with all in favor the public hearing was opened.

There being no members of the public present, a motion to close the public hearing followed.

On MOTION by Mr. Sigmon seconded by Mr. Foley with all in favor the public hearing was closed.

On MOTION by Mr. Foley seconded by Mr. Shonkwiler with all in favor Resolution 2025-04, adopting amenity policies and rates was approved.

## FIFTH ORDER OF BUSINESS

## **Staff Reports**

#### A. District Counsel

There being nothing to report, the next item followed.

## **B.** District Engineer – Inspection Report

Mr. Wild informed the Board that all of the public facilities for the District were inspected. A few minor deficiencies such as cracked sidewalks and leaning sides were noted.

Mr. Sigmon stated that there has been some discussion about turning the four-way intersection in front of the amenity center into a four-way stop.

December 11, 2024 Cordova Palms CDD

Mr. Wild stated that he could get with their traffic engineer to see if he thinks there's potential for a four-way stop getting approved by the county.

## C. District Manager

Mr. Laughlin asked to move future meetings to 11:00 a.m. due to scheduling conflicts.

On MOTION by Mr. Foley seconded by Mr. Shonkwiler with all in favor changing the meeting time from 1:00 p.m. to 11:00 a.m. for future meetings was approved.

## D. Operations Manager

Mr. Gray provided an overview of maintenance items that have been accomplished between meetings. He will bring proposals for additional staffing hours to the next meeting.

## E. Amenity Manager

Ms. Erickson gave informed the Board she will send a reminder to residents that children are not permitted in the fitness center despite their age.

## SIXTH ORDER OF BUSINESS

## **Financial Reports**

## A. Financial Statements as of October 31, 2024

Copies of the financial statements were included in the agenda package for the board's review.

## B. Check Register

A copy of the check registers totaling \$37,626.57 was included in the agenda package for the Board's review.

On MOTION by Mr. Sigmon seconded by Mr. Foley with all in favor the check register was approved.

## C. Consideration of Construction Funding Request No. 17

December 11, 2024 Cordova Palms CDD

A copy of construction funding request number 17 totaling \$232,859.84 was included in the agenda package for the Board's review.

On MOTION by Mr. Gullion seconded by Mr. Sigmon with all in favor construction funding request numbers 15 and 16 were approved.

SEVENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS** 

Next Scheduled Meeting – January 8, 2025 at 11:00 a.m. at the offices of GMS, 475 West Town Place, Suite 114, St. Augustine, Florida

**NINTH ORDER OF BUSINESS** 

Adjournment

On MOTION by Mr. Sigmon seconded by Mr. Shonkwiler with all in favor the meeting was adjourned

Secretary/Assistant Secretary	Chairman/Vice Chairman





## **Governmental Management Services**

Serving Florida's New Communities

December 30, 2024

Daniel Laughlin Cordova Palms Community Development District 475 West Town Place, Suite 114 World Golf Village St. Augustine, Florida 32092

Re: Amenity Management, Operations Management, Facility Maintenance, Pool Maintenance, Pool Chemicals and Janitorial Services

Dear Daniel:

Please consider this proposal for Governmental Management Services to provide the following services for the Cordova Palms Community Development District:

<u>Services</u>	FY 2025 Budget	FY 2025 <u>Proposed Fee</u>
Amenity Manager (32 hr/wk - 1,664 hrs/yr)	\$20,000	\$44,096
Operations Management	\$25,000	\$25,000
Facility Maintenance (8 hrs/wk -416 hrs/yr)	\$10,000	\$16,640
Pool Maintenance	\$18,000	\$18,000
Pool Chemicals	\$13,000	\$13,000
Janitorial Service	\$12,000	\$12,000

<sup>\*\*</sup>All listed services are already contracted with Cordova Palms CDD, GMS is proposing an increase in hours for Amenity Manager and Facility Maintenance for the remainder of FY25.

See Exhibit A for detailed description of Amenity Manager Scope of Services.

The ownership and management at Governmental Management Services would like to thank the Board of Supervisors in advance for your consideration of our request to provide the outlined services for your community.

Sincerely,

Alison Mossing
Alison Mossing

Vice President



## **Governmental Management Services**

Serving Florida's New Communities

## Exhibit A

## Scope of Services

## **Amenity Manager**

- Greet residents entering the Amenity Center and address questions/concerns in a professional manner
- Must be familiar with and enforce Amenity Center rules and policies, including age verification for gym and pool usage
- Issue access cards to eligible residents after providing address verification and photo ID
- Manage the facility rental process by handling resident inquiries, maintaining schedule and collecting deposit and rental payment
- Communicate updates to residents via email blast and bulletin boards
- Conduct hourly rounds of the Amenity Center and pool deck to monitor usage, cleanliness and report any issues to the Field Operations Manager or District Manager
- Plan and execute special events
- Check pool chemicals daily and add to pool maintenance log
- Coordinate and meet vendors on site for services
- Attend monthly Board of Supervisors meetings and prepare Operations Reports for the agenda
- Various other tasks assigned by management







# CORDOVA PALMS CDD REQUISITION SUMMARY

# Cordova CDD 2022-2 Bonds-Acquisition and Construction Account 126173

# **Jnauary 8, 2025**

Date of Requisition	Req#	<u>Payee</u>	<u>Reference</u>		RE	QUISITION TOTAL
	C	Cordova CDD 20	22-2 Bonds-Acquisition and Construction Account 118690 FOR RATIFICATION			
12/13/2024	81	ETM	Cordova Palms Amenity - CEI - Invoice 217044 (November 2024)		\$	92.00
			Cordova Palms Phase 3 CEI Services (WA#7) Invoice 217109 (November 2024)		\$	2,377.76
			Public Facilities Report (WA#14) - Invoice 217115 (November 2024		\$	766.50
				<b>FOTAL REQUISITIONS</b>	\$	3,236.26
TOTAL REQUISITIONS TO BE RATIFIED AT January 8, 2025 CDD MEETING			\$	3,236.26		

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# Cordova Palms Community Development District

# **Public Facilities Report**

Dated: January 7, 2025

England-Thims & Miller, Inc. 14775 Old St. Augustine Road Jacksonville, Florida 32258 (904) 642-8990

ETM No. 24-222

## CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

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  - D. Stormwater Management Facilities
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- V. CDD FACILITIES PHOTOGRAPHS

## LIST OF EXHIBITS

EXHIBIT 1 DISTRICT BOUNDARY EXHIBIT

EXHIBIT 2 STORMWATER MANAGEMENT SYSTEM EXHIBIT

#### I. PURPOSE AND SCOPE

This report is provided at the request of the Cordova Palms Community Development District (the "District") to comply with the requirement of Section 189.08, Florida Statutes, regarding the Special District Public Facilities Report. It is the intention of this report to provide general descriptions of the public facilities owned or operated by the District together with any facility expansion programs currently proposed within the next five years.

#### II. GENERAL INFORMATION

The District is a local, special-purpose government entity authorized under the provisions of Chapter 190, Florida Statutes and established on May 20, 2021. The District currently encompasses approximately two hundred ninety-three (293) +/- acres of land located entirely within St. County, Florida. As a local unit of special-purpose government, the District provides an alternative means of planning, financing, constructing, operating and maintaining various public improvements and community facilities within its jurisdiction.

The District owns, operates, and/or maintains certain public facilities within and outside of its boundary. These public facilities include recreational facilities, entry features, landscaping and irrigation, wetland mitigation areas and certain stormwater management facilities. A brief description of each is provided below.

## III. PUBLIC FACILITIES

#### A. Recreational Facilities

The District designed, permitted and constructed an amenity center located on Cordova Palms Parkway, near the center of the District boundary. The amenity center will serve all of the neighborhoods within the District. The master amenity center consists of a 4,680 +/- square foot clubhouse with fitness center, outdoor patios, pool, splash pad, playground, open lawn area, parking facilities and landscaping and lighting. A separate dog park is provided across Cordova Palms parkway from the amenity center. The District owns, operates and maintains the amenity center and associated improvements.

There are no current plans for expansion of the neighborhood parks within the next five years.

## B. Entry Feature & Landscaping/Irrigation

The District currently operates and maintains an entry feature/entry monument and associated landscaping and irrigation surrounding the entry feature. The District owns and maintains the entry feature and associated landscaping located at the east end of Cordova Palms Parkway The entry feature consists of, among other items, landscaping, irrigation, lighting, signage, and monuments.

The District maintains and irrigates landscaping along Cordova Palms Parkway The irrigation system is served by a City of St Augustine water meter, for which the District pays the monthly bills.

The irrigation system is currently at full capacity and is sufficient to meet the demands of the District. A demand/capacity analysis is not applicable to the entry features and landscaping. There are currently no plans for expansion of these facilities within the next five years.

## C. Wetland Mitigation Areas

The wetland mitigation system consists of the restoration and preservation of wetlands in accordance with the permit requirements from the St. Johns River Water Management District and The U.S. Army Corps of Engineers. The District owns and maintains certain mitigation areas to ensure compliance with the applicable permits.

A demand/capacity analysis is not applicable to this facility. There are no plans for expansion of these mitigation areas within the next five years.

## D. Stormwater Management Facilities

The District operates and maintains stormwater management facilities (SMF's), and associated outfall control structures within the District, which include outfall pipes and associated appurtenances.

The District currently maintains the SMF's as shown on the Stormwater Management System map. The District inspects, cleans, mows, and treats the SMF's to maintain water quality.

The stormwater management facilities are at full capacity and meet the demands of the District. There are no plans for expansion of these facilities within the next five years.

#### IV. REPLACEMENT OF FACILITIES

The District currently has no plans for replacement of the District-owned facilities.

٧.	CDD FACILITIES PHOTOGRAPHS



## **CDD INSPECTION REPORT**

REFERENCE:	Project Name	DATE:	11/25/2024	
	Cordova Palms Phase 1 & 2			
ET&M No.	Project number	TIME:	3:00 P.M.	
	20192.00000			
SUBJECT:	Type of Inspection or purpose of inspection	WEATHER:	Partly Cloudy	
	Annual Review		44°F / 74°F	

## **Persons Present:**

ETM – Jason Ellins

## Inspected/Observed:



Entry monument no deficiencies.









Multiuse Path in good condition, no deficiencies.



Mail kiosk at Cordova Palms and Bermudez Way in good condition, no deficiencies.



Dog park is in good condition, with no deficiencies.



Putting Course in good condition, with no deficiencies.



Damaged Street pedestrian crossing and arrow sign at Davilla Court and Onate Circle.



Damaged Street sign at Davilla Court and Onate Circle.

Most of the manholes along Bermudez Way have settling around them would suggest a leveling course around manholes prior to second lift asphalt.



Playground in good condition, with no deficiencies.



Pickleball Court in good condition, with no deficiencies.



Pool Area in good condition, with no deficiencies.

Black vinyl chain-link fence in good conditions surrounding property, no deficiencies.



Stop Sign leaning at the Cordova Palms Parkway and S.R. 313.



4" Drop off condition around bicycle rack sidewalk of 4" at the corner of Cordova Palms and Bermudez Way.



Missing bicycle rack at children's playground / putting green.



The sidewalk on the right side of the amenity center cracked.



Pothole in front of the amenity center in an existing patch.



Asphalt failing possible storm drain failure, intersection of Barbosa Trail and Beaumont Road.



Pothole in asphalt at Posados Lane and Bourmount road.

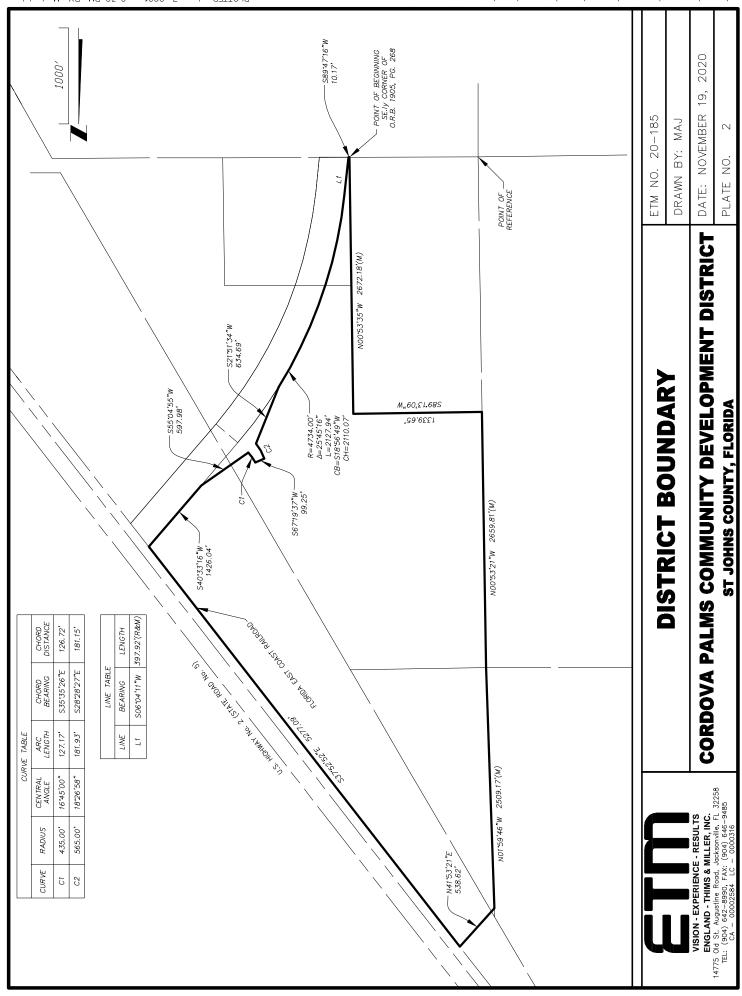


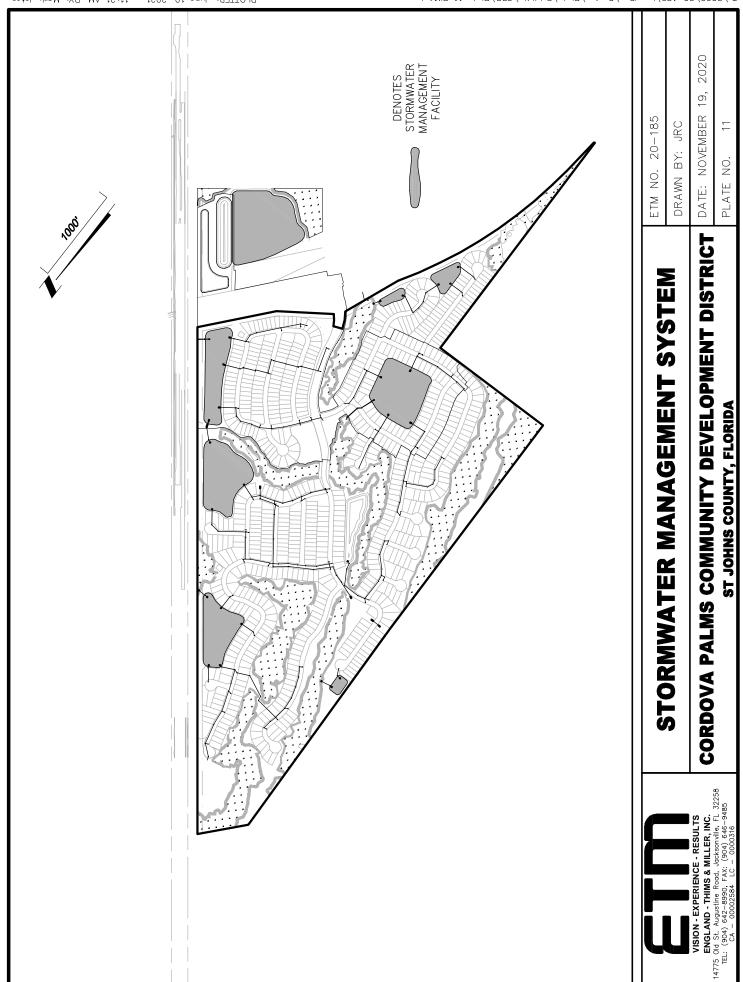
Pothole in the cul-de-sac of Bermudez Way.



Pothole in the cul-de-sac of Torres Trace.

## **EXHIBITS**







A.

Community Development District

Unaudited Financial Reporting November 30, 2024



## Community Development District Combined Balance Sheet November 30, 2024

	General Fund	I	Debt Service Fund	Сар	ital Project Fund	Go	Totals vernmental Funds
Assets:							
Cash:							
Operating Account	\$ 45,883	\$	-	\$	-	\$	45,883
Assessment Receivable	104,991		161,748		-		266,739
Due from DS SE 2022-1	-		427		-		427
Due from DS SE 2022-2	38,289		-		-		38,289
Due from General Fund	-		6,930		-		6,930
Investments:							
State Board of Administration (SBA)	4,235		-		-		4,235
<u>Series 2021</u>							
Reserve	-		174,350		-		174,350
Interest	-		178		-		178
Prepayment	-		185,631		-		185,631
Revenue	-		54,326		-		54,326
Sinking	-		446		-		446
Construction	-		-		2,577		2,577
<u>Series 2022-1</u>							
Reserve	-		67,940		-		67,940
Interest	-		89		-		89
Prepayment	-		59,925		-		59,925
Revenue	-		51,339		-		51,339
Construction	-		-		9,343		9,343
<u>Series 2022-2</u>							
Reserve	-		245,399		-		245,399
Interest	-		1		-		1
Revenue	-		59,514		-		59,514
Construction	-		-		27,457		27,457
Deposits	3,837		-		-		3,837
Total Assets	\$ 197,236	\$	1,068,241	\$	39,377	\$	1,304,854
Liabilities:							
Accounts Payable	\$ 4,263	\$	-	\$	-	\$	4,263
Due to General Fund	-		38,289		-		38,289
Due to DS SE 2021	4,080		-		-		4,080
Due to DS SE 2022-1	1,528		-		-		1,528
Due to DS SE 2022-2	1,323		427		-		1,750
Due to Developer	11,610		-		-		11,610
Total Liabilites	\$ 22,803	\$	38,717	\$	-	\$	61,520
Fund Balance:							
Nonspendable:							
Deposits	\$ 3,837	\$	-	\$	-	\$	3,837
Restricted for:							
Debt Service - Series	-		1,029,525		-		1,029,525
Capital Project - Series	-		-		39,377		39,377
Unassigned	170,596		-		-		170,596
Total Fund Balances	\$ 174,433	\$	1,029,525	\$	39,377	\$	1,243,335

### **Community Development District**

#### **General Fund**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pror	ated Budget		Actual		
	Budget	Thr	ı 11/30/24	Thr	u 11/30/24	V	ariance
Revenues:							
Special Assessments - Tax Roll	\$ 466,938	\$	107,306	\$	107,306	\$	-
pecial Assessments - Direct Bill	86,889		-		-		-
nterest Income	-		-		510		510
Total Revenues	\$ 553,827	\$	107,306	\$	107,816	\$	510
Expenditures:							
General & Administrative:							
Supervisors Fees	\$ 6,000	\$	1,000	\$	-	\$	1,000
FICA Expense	459		77		-		77
Engineering	11,000		1,833		891		942
Arbitrage	1,800		300		-		300
Attorney	20,000		3,333		-		3,333
Annual Audit	7,500		-		-		-
Assessment Administration	5,618		5,618		5,618		-
Trustee Fees	12,500		5,567		5,567		-
Dissemination	8,427		1,405		2,155		(750)
Management Fees	53,090		8,848		8,848		0
Website Maintenance	1,685		281		281		0
nformation Technology	2,528		421		421		0
Telephone	500		83		36		47
Postage	1,500		250		215		35
nsurance	5,590		5,590		5,981		(391)
Printing & Binding	500		83		83		0
Legal Advertising	2,000		333		645		(312)
Other Current Charges	300		50		-		50
Office Supplies	150		25		0		25
Dues, Licenses & Subscriptions	175		175		175		-
Total General & Administrative	\$ 141,323	\$	35,273	\$	30,917	\$	4,356
Operations & Maintenance							
Ground Maintenance:							
andscape - Maintenance	\$ 145,978	\$	24,330	\$	24,330	\$	0
andscape - Contingency	27,700		4,617		2,689		1,928
Mulch	22,766		3,794		-		3,794
Operations Management	25,000		4,167		4,167		0
ake Maintenance	10,000		1,667		1,230		437
Electric	50,000		8,333		10,091		(1,757)
Vater/Sewer/Irrigation	20,000		3,333		-		3,333
Repairs & Maintenance	10,000		1,667		7,058		(5,391)
rrigation Repairs	13,000		2,167		-		2,167
Pest Control	2,000		333		280		53
Fotal Ground Maintenance	\$ 326,444	\$	54,407	\$	49,843	\$	4,564

### **Community Development District**

#### **General Fund**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	ı	Adopted	Pror	ated Budget		Actual		
		Budget	Thr	u 11/30/24	Thr	u 11/30/24	1	Variance
Amenity Center:								
Amenity Manager	\$	20,000	\$	3,333	\$	3,841	\$	(507)
Insurance		13,300		13,300		42,827		(29,527)
Refuse		4,261		710		635		76
Gas		3,000		500		71		429
Janitorial Services		12,000		2,000		2,000		-
Access Cards		2,500		417		-		417
Pool Maintenance		18,000		3,000		3,000		-
Pool Chemicals		13,000		2,167		2,167		0
Holiday Decoration		-		-		3,208		(3,208)
Water & Sewer		-		-		457		(457)
Fitness Equipment Leasing		-		-		3,305		(3,305)
Total Amenity Center	\$	86,061	\$	25,427	\$	61,511	\$	(36,084)
Total Expenditures	\$	553,827	\$	115,107	\$	142,271	\$	(27,164)
Excess (Deficiency) of Revenues over Expenditures	\$		\$	(7,801)	\$	(34,455)	\$	(26,654)
Net Change in Fund Balance	\$		\$	(7,801)	\$	(34,455)	\$	(26,654)
Fund Balance - Beginning	\$	-			\$	208,888		
Fund Balance - Ending	\$				\$	174,433		

#### **Community Development District**

Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ 2,315 \$	104,991 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	107,306
Special Assessments - Direct Bill	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	333	176	-	-	-	-	-	-	-	-	-	-	510
Total Revenues	\$ 2,648 \$	105,167 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	107,816
Expenditures:													
General & Administrative:													
Supervisors Fees	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
FICA Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	569	322	-	-	-	-	-	-	-	-	-	-	891
Arbitrage	-	-	-	-	-	-	-	-	-	-	-		
Attorney	-	-	-	-	-	-	-	-	-	-	-	-	
Annual Audit	-	-	-	_	-	_	-	-	-	-	_	-	
Assessment Administration	5,618	-	-	_	-	-	-	-	-	-	-	-	5,618
Trustee Fees	5,567	_	_	_	_	_	_	_	_	_	_	_	5,567
Dissemination	1,452	702	_	_	_	_	_	_	_	_	_	_	2,155
Management Fees	4,424	4,424	_	_	_	_	_	_	_	_	_	_	8,848
Website Maintenance	140	140										_	281
Information Technology	211	211		_		-				_		-	421
Telephone	6	30	-	-	-	-	-	-	-	-	-		36
	52	164	-	-	-	-	-	-	-	-	-		215
Postage		104	-	-	-	-	-	-	-	-	-		
Insurance	5,981	-	-	-	-	-	-	-	-	-	-	-	5,981
Printing & Binding	54	29	-	-	-	-	-	-	-	-	-	-	83
Legal Advertising	-	645	-	-	-	-	-	-	-	-	-	-	645
Other Current Charges	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	0	0	-	-	-	-	-	-	-	-	-	-	0
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 24,249 \$	6,668 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	30,917
Operations & Maintenance													
Ground Maintenance:													
Landscape - Maintenance	\$ 12,165 \$	12,165 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	24,330
Landscape - Contingency	2,689	-	-	-	-	-	-	-	-	-	-	-	2,689
Mulch	-	-	-	-	-	-	-	-	-	-	-	-	-
Operations Management	2,083	2,083	-	-	-	-	-	-	-	-	-	-	4,167
Lake Maintenance	615	615	-	-	-	-	-	-	-	-	-	-	1,230
Electric	4,592	5,499	-	-	-	-	-	-	-	-	-	-	10,091
Water/Sewer/Irrigation	-	-	-	-	-	-	-	-	-	-	-	-	
Repairs & Maintenance	6,154	904	-	-	-	-	-	-	-	-	-	-	7,058
Irrigation Repairs	-	_	_	-	-	-	_	-	_	_	-	-	
Pest Control	-	280	-	-	-	-	-	-	-	-	-	-	280
Total Ground Maintenance	\$ 28,297 \$	21,546 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	49,843

### **Community Development District**

#### Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Amenity Center:		•	•		•	•	•	•			•		
Amenity Manager	\$ 1,821 \$	2,020 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	3,841
Insurance	42,827	-	-	-	-	-	-	-	-	-	-	-	42,827
Refuse	317	317	-	-	-	-	-	-	-	-	-	-	635
Gas	71	-	-	-	-	-	-	-	-	-	-	-	71
Janitorial Services	1,000	1,000	-	-	-	-	-	-	-	-	-	-	2,000
Access Cards	-	-	-	-	-	-	-	-	-	-	-	-	-
Pool Maintenance	1,500	1,500	-	-	-	-	-	-	-	-	-	-	3,000
Pool Chemicals	1,083	1,083	-	-	-	-	-	-	-	-	-	-	2,167
Holiday Decoration	-	3,208	-	-	-	-	-	-	-	-	-	-	3,208
Water & Sewer	457	-	-	-	-	-	-	-	-	-	-	-	457
Fitness Equipment Leasing	1,653	1,653	-	-	-	-	-	-	-		-	-	3,305
Total Amenity Center	\$ 50,729 \$	10,781 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	61,511
Total Expenditures	\$ 103,276 \$	38,995 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	142,271
Excess (Deficiency) of Revenues over Expenditures	\$ (100,628) \$	66,172 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	(34,455
Net Change in Fund Balance	\$ (100,628) \$	66,172 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	(34,455

### **Community Development District**

### **Debt Service Fund Series 2021**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pror	ated Budget	Actual		
	Budget	Thr	u 11/30/24	Thi	ru 11/30/24	Variance
Revenues:						
Special Assessments - Tax Roll	\$ 329,088	\$	75,627	\$	75,627	\$ -
Interest Income	5,000		833		4,123	3,290
Total Revenues	\$ 334,088	\$	76,460	\$	117,391	\$ 40,931
Expenditures:						
Interest - 11/1	\$ 104,835	\$	104,835	\$	104,835	\$ -
Principal Prepayment - 11/1	-		-		190,000	(190,000)
Interest - 5/1	104,835		-		-	-
Principal - 5/1	140,000		-		-	-
Total Expenditures	\$ 349,670	\$	104,835	\$	294,835	\$ (190,000)
Excess (Deficiency) of Revenues over Expenditures	\$ (15,582)	\$	(28,375)	\$	(177,444)	\$ (149,069)
Net Change in Fund Balance	\$ (15,582)	\$	(28,375)	\$	(177,444)	\$ (149,069)
Fund Balance - Beginning	\$ 357,969			\$	670,450	
Fund Balance - Ending	\$ 342,387			\$	493,006	

### **Community Development District**

### Debt Service Fund Series 2022-1 (Phases 1 and 2)

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pror	ated Budget		Actual		
	Budget	Thru	ı 11/30/24	Thr	u 11/30/24	1	Variance
Revenues:							
Special Assessments - Tax Roll	\$ 123,497	\$	28,380	\$	28,380	\$	-
InterestIncome	5,000		833		1,559		726
Total Revenues	\$ 128,497	\$	29,214	\$	42,743	\$	13,529
Expenditures:							
Interest - 11/1	\$ 52,105	\$	52,105	\$	52,105	\$	-
Principal Prepayment - 11/1	-		-		60,000		(60,000)
Interest - 5/1	52,105		-		-		-
Principal - 5/1	25,000		-		-		-
Total Expenditures	\$ 129,210	\$	52,105	\$	112,105	\$	(60,000)
Excess (Deficiency) of Revenues over Expenditures	\$ (713)	\$	(22,891)	\$	(69,362)	\$	(46,471)
Net Change in Fund Balance	\$ (713)	\$	(22,891)	\$	(69,362)	\$	(46,471)
Fund Balance - Beginning	\$ 168,660			\$	277,524		
Fund Balance - Ending	\$ 167,946			\$	208,161		

### **Community Development District**

### Debt Service Fund Series 2022-2 (Phases 3 and 4)

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pro	ated Budget		Actual		
	Budget	Thr	u 11/30/24	Th	ru 11/30/24	V	ariance
Revenues:							
Special Assessments - Tax Roll	\$ 266,773	\$	61,306	\$	61,306	\$	-
Special Assessments - Direct Bill	224,250		-		-		-
Interest Income	5,000		833		1,657		824
Total Revenues	\$ 496,023	\$	62,140	\$	62,964	\$	824
Expenditures:							
Interest - 11/1	\$ 191,990	\$	191,990	\$	191,990	\$	-
Interest - 5/1	191,990		-		-		-
Principal - 5/1	105,000		-		-		-
Total Expenditures	\$ 488,980	\$	191,990	\$	191,990	\$	-
Excess (Deficiency) of Revenues over Expenditures	\$ 7,043	\$	(129,850)	\$	(129,026)	\$	824
Net Change in Fund Balance	\$ 7,043	\$	(129,850)	\$	(129,026)	\$	824
Fund Balance - Beginning	\$ 209,238			\$	457,384		
Fund Balance - Ending	\$ 216,281			\$	328,358		

### **Community Development District**

### **Statement of Revenues and Expenditures**

### **Capital Projects Funds**

Description	SE	E 2021	SI	E 2022-1	SE 2022-2
Revenues					
Interest Income	\$	20	\$	72	\$ 211
Total Revenues	\$	20	\$	72	\$ 211
Expenses					
Expenses					
Capital Outlay	\$	-	\$	-	\$ -
Total Expenses	\$	-	\$	-	\$ -
			_		211
Excess Revenues (Expenses)	\$	20	\$	72	\$ 211
Beginning Fund Balance	\$	2,557	\$	9,271	\$ 27,246
Ending Fund Balance	\$	2,577	\$	9,343	\$ 27,457

### **Community Development District**

### Long Term Debt Report

Series 2021, Special	Assessment Bonds		
Optional Redemption Date:		5/1/2031	
Interest Rate:		2.4% - 4.0%	
Maturity Date:		5/1/2052	
Reserve Fund Definition		50% MADS	
Reserve Fund Requirement	\$	174,350	
Reserve Fund Balance		174,350	
Bonds outstanding - 2/17/2021			\$ 7,980,000
Bonds outstanding - 2/17/2021			\$ 7,980,000
Less: May 1, 2023 (Mandatory)			(165,000)
Less: November 1, 2023 (Prepayment)			(645,000)
Less: May 1, 2024 (Mandatory)			(155,000)
Less: May 1, 2024 (Prepayment)			(595,000
Less: August 1, 2024 (Prepayment)			(350,000)
Less: November 1, 2024 (Prepayment)			(190,000)
Current Bonds Outstanding			\$ 5,880,000

Series 2022-1, Special Assessment Bor	ıds		
Interest Rate:		4.8% - 5.8%	
Maturity Date:		5/1/2053	
Reserve Fund Definition		50% MADS	
Reserve Fund Requirement	\$	67,940	
Reserve Fund Balance		67,940	
Bonds outstanding - 7/15/2022			\$ 2,325,000
Less: November 1, 2023 (Prepayment)			(185,000)
Less: May 1, 2024 (Mandatory)			(30,000)
Less: May 1, 2024 (Prepayment)			(165,000)
Less: August 1, 2024 (Prepayment)			(110,000)
Less: November 1, 2024 (Prepayment)			(60,000)
Current Bonds Outstanding			\$ 1,775,000

Series 2022-2, Spe	cial Assessment Bonds		
Interest Rate: Maturity Date: Reserve Fund Definition Reserve Fund Requirement Reserve Fund Balance	\$	4.5% - 5.6% 5/1/2053 50% MADS 245,399 245,399	
Bonds outstanding - 7/15/2022 Less: May 1, 2024 (Mandatory)			\$ 7,155,000 (100,000)
Current Bonds Outstanding			\$ 7,055,000

## CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT Fiscal Year 2025 Assessments Receipts Summary

	# O&M UNITS	SERIES 2021	SERIES 2022-1	SERIES 2022-2	FY25 O&M	TOTAL
ASSESSED	ASSESSED	DEBT ASSESSED	DEBT ASSESSED	DEBT ASSESSED	ASSESSED	ASSESSED
DREAM FINDERS	115	-	-	224,250.00	86,889.48	311,139.48
TOTAL DIRECT INVOICES (1)	115	-	-	224,250.00	86,889.48	311,139.48
ASSESSED REVENUE TAX ROLL	618	329,087.63	123,496.54	266,772.55	466,937.69	1,186,294.40
TOTAL ASSESSED	733	329,087.63	123,496.54	491,022.55	553,827.17	1,497,433.88

		SERIES 2021	SERIES 2022-1	SERIES 2022-2		
DUE / RECEIVED	BALANCE DUE	DEBT RECEIVED	DEBT RECEIVED	DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
DREAM FINDERS	311,139.48	-	-	-	-	-
TOTAL DIRECT RECEIVED	311,139.48	-	-	-	-	-
TAX ROLL DUE / RECEIVED	-	75,626.94	28,380.48	61,306.44	107,305.98	272,619.85
TOTAL DUE / RECEIVED	311,139.48	75,626.94	28,380.48	61,306.44	107,305.98	272,619.85

### (1) D/S Direct Assessments are due: 35% due 12/1/24, 4/1/25 and 30% due 9/1/25

		SUMMARY OF TA	AX ROLL RECEIPTS			
ST JOHNS COUNTY		SERIES 2021	SERIES 2022-1	SERIES 2022-2		
DISTRIBUTION	DATE RECEIVED	DEBT RECEIVED	DEBT RECEIVED	DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/5/2024	-	-	-	-	-
2	1/15/2024	670.60	251.66	543.62	951.51	2,417.39
3	11/20/2024	960.88	360.59	778.93	1,363.38	3,463.78
4	12/6/2024	19,740.83	7,408.13	16,002.76	28,009.98	71,161.71
5	12/19/2024	54,254.63	20,360.11	43,981.13	76,981.11	195,576.97
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL RECEIVED TAX ROLL		75,626.94	28,380.48	61,306.44	107,305.98	272,619.85

PERCENT COLLECTED	2021	2022-1	2022-2	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	0.00%	0.00%	0.00%
% COLLECTED TAX ROLL	22.98%	22.98%	22.98%	22.98%	22.98%
TOTAL PERCENT COLLECTED	22.98%	22.98%	12.49%	19.38%	18.21%



## Community Development District

# **Check Run Summary December 31, 2024**

Fund	Date	Check No.	Amount	
General Fund				
Accounts Payable	12/5/24	338-342	\$	7,361.54
	12/10/24	343-344		3,934.50
	12/16/24	345-348		20,173.31
	12/18/24	349		335.56
	12/19/24	350		264.40
Total			\$	32,069.31

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 12/27/24 PAGE 1 \*\*\* CHECK DATES 12/01/2024 - 12/31/2024 \*\*\*

CORDOVA PALMS - GENERAL
BANK A CORDOVA - GENERAL

B.	ANK A CORDOVA - GENERAL			
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
12/05/24 00024 11/14/24 2412-CP 202412 320-57200- DEC PET WASTE SERVICES	44000	*	249.00	
	DOODY DADDY LLC			249.00 000338
12/05/24 00022 12/02/24 23287 202412 320-57200- DEC LAKE MAINTENANCE	44400	*	615.00	
	FLORIDA WATERWAYS INC			615.00 000339
12/05/24 00011 10/31/24 00067454 202410 310-51300- NOTICE OF MEETING - 10/9	48000	*	87.68	
10/31/24 00067454 202410 310-51300- NOTICE OF MEETING - 11/5			293.04	
	GANNETT MEDIA CORP DBA GANNETT FL			380.72 000340
12/05/24 00001 11/25/24 68 202410 320-57200- GENERAL FACILITY MAINT	44000		549.77	
ODIVERVE TROUBLE PRIME	GOVERNMENTAL MANAGEMENT SERVICES			549.77 000341
12/05/24 00001 12/01/24 70 202412 310-51300- DEC MANAGEMENT FEES	34000	*	4,424.17	
12/01/24 70 202412 310-51300- DEC WEBSITE ADMIN		*	140.42	
12/01/24 70 202412 310-51300- DEC INFORMATION TECH		*	210.67	
12/01/24 70 202412 310-51300- DEC DISSEMINATION SVCS		*	702.25	
12/01/24 70 202412 310-51300- OFFICE SUPPLIES		*	.42	
12/01/24 70 202412 310-51300- POSTAGE	42000	*	30.32	
12/01/24 70 202412 310-51300- COPIES	42500	*	58.80	
	GOVERNMENTAL MANAGEMENT SERVICES			5,567.05 000342
12/10/24 00032 11/26/24 I3500255 202412 320-57200- FNL PMT-HOLIDAY LIGHTING	45500	*	3,208.00	
	HUMBUG HOLIDAY LIGHTING			3,208.00 000343
12/10/24 00009 12/06/24 3496154 202409 310-51300-	31500	*	726.50	
DEF GENERAL COUNSEL	KUTAK ROCK LLP			726.50 000344
12/16/24 00016 12/01/24 9162100 202412 320-57200- DEC LANDSCAPE MAINTENANCE	44200	*	12,164.80	
	BRIGHTVIEW LANDSCAPE SERVICES INC			12,164.80 000345

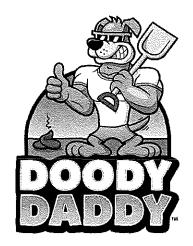
CORD CORDOVA PALMS OKUZMUK

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE *** CHECK DATES 12/01/2024 - 12/31/2024 *** CORDOVA PALMS - GENERAL BANK A CORDOVA - GENERAL	ER CHECK REGISTER	RUN 12/27/24	PAGE 2
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
12/16/24 00007 12/02/24 217298 202411 310-51300-31100 NOV ENGINEERING SERVICES		321.75	
ENGLAND, THIMS & MILLER, INC.			321.75 000346
12/16/24 00001 11/30/24 71 202411 320-57200-45100 NOV FACILITY ATTENDANT	*	2,020.10	
GOVERNMENTAL MANAGEMENT SERVIC	CES		2,020.10 000347
12/16/24 00001 12/01/24 69 202412 320-57200-45100 DEC CONTRACT ADMIN.	*	2,083.33	
12/01/24 69 202412 320-57200-44700 DEC POOL CHEMICALS	*	1,083.33	
12/01/24 69 202412 320-57200-44600 DEC POOL MAINTENANCE	*	1,500.00	
12/01/24 69 202412 320-57200-43400 DEC JANITORIAL	*	1,000.00	
GOVERNMENTAL MANAGEMENT SERVICE	CES		5,666.66 000348
12/18/24 00016 12/17/24 9179481 202412 320-57200-44300 INSTL WIFI COMM KIT	*	335.56	
BRIGHTVIEW LANDSCAPE SERVICES	INC		335.56 000349
12/19/24 00011 11/06/24 00068175 202411 310-51300-48000	*	87.68	
NOTICE OF MEETING-11/13 11/06/24 00068175 202411 310-51300-48000 NTC OF RULES-DEVELOPMENT	*	55.04	
11/06/24 00068175 202411 310-51300-48000 NTC OF RULEMAKING	*	121.68	
RIC OF RULEMARING  GANNETT MEDIA CORP DBA GANNETI	FL		264.40 000350
TOTAL FOR E	BANK A	32,069.31	

CORD CORDOVA PALMS OKUZMUK

TOTAL FOR REGISTER

32,069.31



November 14, 2024

invoice No. 2412-CP

Prepared for Condava Palms 101 Beamudez Way St. Augustine, FL 320eS

DESCRIPTION OF WORK	STATIONS	VISITS	-TOTAL
Servicing for - December			
<ul> <li>Trash Can Maintenance</li> </ul>	3 trash cans	1 x week	\$129
<ul> <li>Pet Waste Stations</li> </ul>	2 Stations	1 x week	\$120

TOTAL.

\$249

FAIO:

## FLORIDA WATERWAYS

## Invoice

3832-010 Baymeadows Road

PMB 379

Jacksonville, FL 32217

Phone: 904.801.LAKE (5253) Website: www.FloridaLake.com

DATE INVOICE # **CUSTOMER ID** 

DUE DATE

12/2/2024 23287 J19309 1/11/2025

### BILL TO

CORDOVA PALMS COMMUNITY c/o Governmental Management Services North Florida 475 West Town Place, Suite 114 St. Augustine, Florida 32092

Client Reference #:

Attention: Oksana Kuzmuk

DESCRIPTION  Cordova Palms CDD  Monthly Service Visit  2/12 Weed and Algae Control (Dec)		Amount Due \$615.00
OTHER COMMENTS	Subtotal Other TOTAL	615.00 - \$ 615.00

Florida Waterways, Inc. 3832-010 Baymeadows Road PMB 379 Jacksonville, FL 32217

If you have any questions about this invoice, please contact Melissa Schwartz at melissa@floridapond.com or 904.801.LAKE (5253), Ext. 2 Thank You For Your Business!



ACCOUN Cordova P	ACCOUNT# PAGE 762049 1 of 1		
INVOICE # 0006745480	BILLING PERIOD Oct 1- Oct 31, 2024	PAYMENT DUI November 20	deleter the same
PREPAY (Memo info)	UNAPPLIED (included in amt due)	TOTAL CASH A	on the same of the same
\$0.00	\$0.00	\$1,523.5	6

#### BILLING ACCOUNT NAME AND ADDRESS

Cordova Palms Cdd 475 W. Town Pl. Ste. 114 Saint Augustine, FL 32092-3649

- Ուոննիկիկըինումիկինուկինիկինինինինինինինինինինինինուն

Legal Entity: Gannett Media Corp.

Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or pald must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.

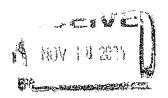
All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com

FEDERAL ID 47-2390983

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com.

10/1/24	Balance Forward				\$1,128.56
10/31/24	Finance Charge				\$14.28
Package i	Advertising:				
			Pr	PO Number	Package Cost
Start-En	nd Date Order Number	Product	Description	PO Number	Fackage Cost
	nd Date Order Number 10/1/24 10614209	SAG St Augustine Record	Notice of Meeting	Notice of Meeting	\$87.68



As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Savel

Total Cash Amount Due \$1,523.56
Service Fee 3.99% \$60.79
\*Cash/Check/ACH Discount -\$60.79
\*Payment Amount by Cash/Check/ACH \$1,523.56
Payment Amount by Credit Card \$1,584.35

AMOUNT PAID	NUMBER	INVOICE	NUMBER	ACCOUNT	NT NAME	ACCOU
	0006745480		762049		Cordova Palms Cdd	
TOTAL CASH AMT DUI \$1,523.56	UNAPPLIED PAYMENTS \$0.00	120+ DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0,00	60 DAYS PAST DUE \$951,84	30 DAYS PAST DUE	CURRENT DUE
TOTAL CREDIT CARL AMT DUE \$1,584.35	EASE CALL:	H CREDIT CARD PL 1-877-736-7612	1 2 2 2	Kiri Zalaman nebata kalamata kata ka	\$176.72 DRESS. (Include Account	\$395.00 REMITTANCE ADD
ents please contact	for E-mailed invoices and online payments please contact abgspecial@gannett.com				annett Florida Loca PO Box 631244 cinnati, OH 45263-	<del></del>

## LOCALIQ

### **FLORIDA**

PO Box 631244 Cincinnati, OH 45263-1244

#### **AFFIDAVIT OF PUBLICATION**

Cordova Palms Cdd Cordova Palms Cdd 475 W Town PL# 114 Saint Augustine FL 32092-3649

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

10/01/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/01/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

**Publication Cost:** 

\$87.68

Tax Amount:

\$0.00

Payment Cost:

\$87.68

Order No:

10614209

# of Copies:

Customer No:

762049

PO #:

Notice of Meeting

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN Notary Public State of Wisconsin

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF THE CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT
The Board of Supervisors ("Board") of the Cordova Pairms Community Development District will hold a regular meeting on Wednesday, October 9, 2024 at 1:00 p.m. of the offices of Governmentol Management Services, LLC, 475 West Town Place, Suite 114 St. Augustine, Florida 32092. The purpose of the meeting is to approve the Fiscal Year 2025 budget, review monthly financial reports, staff reports, and to conduct any other business that may come before the Board. A copy of the ogenda may be obtained from Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850, and email diaughtin@gmsnt.com ("District Manager's Office"), and is also available on the District's and emoli diaughlingamsnf.com ("District Manager's Office"), and is also available on the District's website.

website,
www.CordovaPalmsCDD.com.
The meeting is open to the public
and will be conducted in accordance
with the provisions of Florida law.
The meeting may be continued to a

The meeting may be continued to a date, time, and place to be specified on the record at meeting. There may be occasions when Board Supervisors or District Staff will participate by speaker telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Daniel Laughlin District Manager

## LOCALIQ

### **FLORIDA**

PO Box 631244 Cincinnati, OH 45263-1244

#### **AFFIDAVIT OF PUBLICATION**

Cordova Palms Cdd Courtney Hogge Cordova Palms CDD c/o GMS, LLC 475 W. Town Place, Suite 114 St. AUgustine FL 32092

#### STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

10/08/2024, 10/15/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/15/2024

Legal Clerk

Notary, State of WI, County of Brown

8.25.6

My commission expires

Publication Cost:

\$293.04 \$0.00

Tax Amount: Payment Cost:

\$293.04

Order No:

10603825

# of Copies:

Customer No:

762049

PO#:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN Notary Public State of Wisconsin

## Governmental Management Services, LLC 1001 Bradford Way Kingston, TN 37763

Invoice

Invoice #: 68

Invoice Date: 11/25/24

Due Date: 11/25/24

Case:

P.O. Number:

Bill To:

Cordova Palms CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2024 Maintenance Supplies		460.00 89.77	460.00 89.77
Approved 1.320.57200.44000 GENERAL FACILITY MAINTENANCE Rich Gray 11/26/2024		d to a de	
RECEIVED By Tara Lee at 9:39 am, Dec 02, 2024			
	THE RESIDENCE OF THE PROPERTY		
Juny Landet	Total		\$549.

Juny Landert

Total	\$549.77
Payments/Credits	\$0.00
Balance Due	\$549.77

### CORDOVA COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF OCTOBER 2024

<u>Date</u>	<u>Hours</u>	Employee	Description
10/2/24	3	J.W.	Removed debris from storm drains, straightened and organized pool deck furniture, removed debris through out community, blew leaves and debris off pool deck and sidewalks, cleaned up playground, removed tree debris
10/11/24	3.5	J.W.	Put out pool furniture after storm, inspected property for fallen debris, blew leaves and debris off pool deck, checked and changed all trash receptacles
10/17/24	1	M.C.	Hung windscreens that were down from the storm
10/17/24	1	J.W.	Rehung windscreens on tennis courts
10/23/24	2	R.G.	Straightened and organized pool fumiture that blew off deck, removed debris around amenity center, re-zip tied down windscreens, cleaned chalk off sidewalk and pickleball court
10/30/24	1	R.G.	Removed debris from around amenity center, cleaned exterior windows of entryway, removed cobwebs off pole structures near playground, raked playground surfacing
TOTAL	11.5	- <del>-</del>	
MILES	0	- •	

<sup>\*</sup>Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## MAINTENANCE BILLABLE PURCHASES

### Period Ending 11/05/24

DISTRICT CP	<u>DATE</u>	SUPPLIES	PRICE	<u>EMPLOYEE</u>
<del>-</del> -				
Cordova Palms				
	9/28/24	Constant Contact Monthly Fee	35.26	J.E.
	10/7/24	Peleton Monthly Fee	54.51	R.G.
			TOTAL \$89.77	

### **Governmental Management Services, LLC**

1001 Bradford Way Kingston, TN 37763

## **Invoice**

Invoice #: 70 Invoice Date: 12/1/24

Due Date: 12/1/24

Case:

P.O. Number:

### Bill To:

Cordova Palms CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - December 2024		4,424.17	4,424.17
Website Administration - December 2024		140.42	140.42
Information Technology -December 2024		210.67	210.67
Dissemination Agent Services - December 2024		702.25	702.25
Office Supplies		0.42	0.42
Postage	1	30.32	30.32
Copies		58.80	58.80
		į	
		]	
	Total		\$5,567.05

**RECEIVED** 

By Tara Lee at 11:34 am, Dec 04, 2024

lotai	\$5,567.05 
Payments/Credits	\$0.00
Balance Due	\$5,567.05

Humbug Holiday Lighting of 101 Marketside Avenue Unit 404, #181 Ponte Vedra Beach, FL 32081 https://humbugholidaylighting.c (904) 999-0110

Cordova Palms Community POC-Rich Gray 475 W Town PI Suite 114 St. Augustine, FL 32092



Invoice #	13500255
Invoice Date	11/26/2024
Amount Due	\$3,208.00

Item	Description	Price
Holiday Installation	Holiday installation service	\$0.00
C9 Lighting Cord-Level 1	C9 Lighting Cord	\$1,400.00
WW, 5mm Coaxial Mini, 70Lt, 4in spacing	WW, 5mm Coaxial Mini, 70Lt, 4in spacing	\$512.00
C9 Lighting Cord-Level 1	C9 Lighting Cord	\$340.00
48" Pre-Lit LED Wreath, Warm White,	48" Pre-Lit LED Wreath, Warm White	\$235.00
24" Red Bow w/Gold Trim	24" Red Bow w/Gold Trim	\$65.00
WW, 5mm Coaxial Mini, 70Lt,	WW, 5mm Coaxial Mini, 70Lt, 4in spacing	\$656.00

Subtotal	\$3,208.00
Tax	\$0.00
Total	\$3,208.00
Amount Paid	\$0.00
Amount Due	\$3,208.00

Terms

Due upon receipt. Finance charges may accrue.

### KUTAK ROCK LLP

### TALLAHASSEE, FLORIDA

Telephone 404-222-4600 Facsimile 404-222-4654

Federal ID 47-0597598

December 6, 2024

Check Remit To: Kutak Rock LLP PO Box 30057 Omaha, NE 68103-1157



Mr. Jim Perry Cordova Palms CDD Governmental Management Services - North Florida Suite 114 475 West Town Place St. Augustine, FL 32092

Invoice No. 3496154 4823-1

Re: Gene	eral Counsel			·
For Professi	onal Legal Services	Rendered		
09/02/24	W. Haber	0.60	210.00	Prepare notices for rate hearing; confer with Hogge regarding same; prepare amendment to landscape maintenance agreement; confer with Laughlin regarding same
09/07/24	B. Davenport	0.10	26.50	Review and analyze statewide stormwater bill and research related statutes, regulations, and legislative analysis
09/11/24	W. Haber	1.20	420.00	Prepare for and participate in Board meeting
09/18/24	W. Haber	0.20	70.00	Review and respond to inquiry regarding license agreement for the sale of goods
TOTAL HO	OURS	2.10		

### KUTAK ROCK LLP

Cordova Palms CDD December 6, 2024 Client Matter No. 4823-1 Invoice No. 3496154 Page 2

TOTAL FOR SERVICES RENDERED

\$726.50

TOTAL CURRENT AMOUNT DUE

<u>\$726.50</u>

## **RECEIVED**

By Tara Lee at 2:18 pm, Dec 06, 2024



Cordova Palms Community Development Dist 475 W Town PI Ste 114 St Augustine FL 32092 Customer #: 25348126 Invoice #: 9162100 Invoice Date: 12/1/2024

Cust PO #:

Job Number	Description		Amount
460800021	Cordova Palms		12,164.80
	Exterior Maintenance		
	For December		
	£		
	RECEIVED	Total invoice amount	12,164.8
	By Tara Lee at 4:07 pm, Dec 10, 2024	Tax amount Balance due	12,164.8

Terms: Net 15 Days

If you have any questions regarding this invoice, please call -

Please detach stub and remit with your payment

Did you know that BrightView now offers auto ACH as a payment method? Discover the convenience and safety of automatic ACH bill payment for your recurring billing. Please contact <a href="mailto:autopay@brightview.com">autopay@brightview.com</a> or your branch point of contact for more information on how to sign up on Auto Pay.

**Payment Stub** 

Customer Account#: 25348126

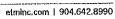
Invoice #: 9162100 Invoice Date: 12/1/2024 Amount Due: \$12,164.80

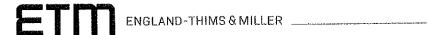
Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to:

BrightView Landscape Services, Inc. P.O. Box 740655 Atlanta, GA 30374-0655

Cordova Palms Community Development Dist 475 W Town Pl Ste 114 St Augustine FL 32092





Cordova Palms Community Development District

c/o GMS, LLC

Town Center 1 at World Golf Village 475 West Town Place, Suite 114 St. Augustine, FL 32092 December 02, 2024

Invoice No:

217298

Total This Invoice

\$321.75

Project

22395.02000

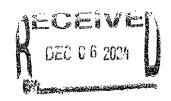
Cordova Palms CDD - 2024/2025 General Consulting Engineering Services

(WA#15)

### Professional Services rendered through November 23, 2024

Labor

	Hours	Rate	Amount	
11/9/2024	.50	99.00	49.50	
11/16/2024	1,25	99.00	123.75	
11/23/2024	1.50	99.00	148.50	
	3,25		321.75	
or				321.75
	Current	Prior	To-Date	
	321.75	569.25	891.00	
			11,000,00	
			10,109.00	
		Total This	Invoice	\$321.75
	11/16/2024 11/23/2024	11/16/2024 1.25 11/23/2024 1.50 3.25 Or Current	11/9/2024 .50 99.00 11/16/2024 1.25 99.00 11/23/2024 1.50 99.00 3.25  Current Prior 321.75 569.25	11/9/2024



### Governmental Management Services, LLC

475 West Town Place, Suite 114 St. Augustine, FL 32092

## Invoice

Invoice #: 71

Invoice Date: 11/30/24 Due Date: 11/30/24

Case:

P.O. Number:

**Balance Due** 

\$2,020.10

#### Bill To:

Cordova Palms CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Hours/Qty Rate	Amount
acility Attendant through November 2024		.50 2,020.10
Juny Landert 12-10-24		
	Total	\$2,020.10
	Payments/Credite	\$0.00

### **CORDOVA PALMS CDD**

### POOL MONITOR

Qty./Hours	<u>Description</u>	Ē	tate	Amount
76.23	Facility Attendant	\$	26.50	\$ 2,020.10
	Covers November 2024			
	TOTAL DUE:			\$ 2,020.10

## CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT FACILITY ATTENDANT BILLABLE HOURS FOR NOVEMBER 2024

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	Description
11/2/24	8.27	C,T,	Completed daily checklist, returned calls and emails
11/3/24	8.33	C.T.	Completed daily checklist, returned calls and emails
11/8/24	1,65	C.T.	Completed daily checklist, returned calls and emails
11/9/24	8.3	C.T.	Completed daily checklist, returned calls and emails
11/10/24	8.27	C.T.	Completed daily checklist, returned calls and emails
11/16/24	8.3	C.T.	Completed daily checklist, returned calls and emails
11/17/24	8.28	C.T.	Completed daily checklist, returned calls and emails
11/23/24	8.32	C.T.	Completed daily checklist, returned calls and emails
11/24/24	8,28	C.T.	Completed daily checklist, returned calls and emails
11/30/24	8.23	C.T.	Completed daily checklist, returned calls and emails
GRAND TOTAL_	76,23	<del></del>	

1

### Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

## Invoice

Invoice #: 69

Invoice Date: 12/1/24

Due Date: 12/1/24 Case:

P.O. Number:

Bill To:

Cordova Palms CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount	
Contract Administration - December 2024 Pool Chemicals - December 2024 Pool Maintenance - December 2024 Janitorial - December 2024			2,083.33 1,083.33 1,500.00 1,000.00	
		Semanter of control of mission to like the		
Juny Landet 12-10-24				

RECEIVED

By Tara Lee at 9:03 am, Dec 11, 2024

Total	\$5,666.66		
Payments/Credits	\$0.00		
Balance Due	\$5,666.66		



**Sold To: 25348126** 

Cordova Palms Community Development Dist 475 W Town Pl Ste 114 St Augustine FL 32092

Customer #: 25348126 Invoice #: 9179481 Invoice #: 9179481 Invoice Date: 12/17/2024 Sales Order: 8550871 Cust PO #:

Project Name: Cordova Palms: Install WIFI Communication kit Project Description: Cordova Palms: Install WIFI Communication kit

Job Number	Description		Amount
460800021	Cordova Palms		335.56
	Cordova Palms: Install WIFI Communication kit to Hur	nter ICC2	
	·		
		Ì	
	(556511/55		
	RECEIVED By Tara Lee at 3:07 pm, Dec 17, 2024	Total Invoice Amount	335.5
	By Tara Lee at 3:07 pm, Dec 17, 2024	Taxable Amount Tax Amount	
		Balance Due	335.5

Terms: Net 15 Days

If you have any questions regarding this invoice, please call

Please detach stub and remit with your payment

Payment Stub Customer Account #: 25348126 Invoice #: 9179481 Invoice Date: 12/17/2024

Amount Due:

\$ 335.56

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

BrightView Landscape Services, Inc. P.O. Box 740655 Atlanta, GA 30374-0655

Cordova Palms Community Development Dist 475 W Town Pl Ste 114 St Augustine FL 32092



# Proposal for Extra Work at Cordova Palms

Property Name

Cordova Palms

St Augustine, FL 32095

Contact

Richard Gray

Property Address

6235 US 1 S

To

Cordova Palms Community Development

Dist

Billing Address

475 W Town PI Ste 114

St Augustine, FL 32092

Project Name

Cordova Palms; Install WIFI Communication kit

Project Description

Cordova Palms: Install WIFI Communication kit

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	Cordova Palms: Install WIFI Communication kit to Hunter	\$335.56	\$335,56

For internal use only

 SO#
 8550871

 JOB#
 460800021

 Service Line
 150

#### **TERMS & CONDITIONS**

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the LLS.
- 3. License and Permits Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City. State and Federal Governments, as we'll as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes. Contrador agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance. Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or faiture of performance beyond the commercially reasonable control of either party Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Ary illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs with be executed only upon signed written orders, and with become an extra charge over and above the est mate.
- 10. Access to Jobaite: Customer shall provide all utilities to perform the work. Customer shall turnish access to all parts of jobaile where Contractor is to perform work as required by the Contract or other functions related the thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing
- 12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (?) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 4. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed Confractor cannot be held responsible for unknown or otherwise in d d en defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architecturel, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architectured and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation, Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150,00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick fillied trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liablity: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of flability.

#### Acceptance of this Contract

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the
terms and conditions set forth herein. Customer represents that Contractor is authorized to
perform the work stated on the faze of his Contract. If payment has not been received by
Contractor per payment terms herefunder, Contractor shall be entitled to all costs of collection,
including reasonable attorneys' fees and it shall be releaved of any obligation to continue
performance under this or any other Contract with Customer, Interest at a per annum rate of
1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid
balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer

Signature

property manager

Richard Gray

Date

Title

December 17, 2024

BrightView Landscape Services, Inc. "Contractor"

Irrigation Manager

Signature

Hite

Juwan Lamar Dupree

December 17, 2024

Printed Name

Date

Job #:

460800021

SO #: {

8550871

Proposed Price: \$335,56



ACCOU	NT NAME	ACCOUNT#	PAGE#
Cordova i	762049	1 of 1	
INVOICE#	BILLING PERIOD	PAYMENT DU	E DATE
0006817512	Nov 1- Nov 30, 2024	December 20	, 2024
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL CASH A	MT DUE*
\$0.00	\$0.00	\$659.40	)

#### BILLING ACCOUNT NAME AND ADDRESS

Cordova Palms Cdd 475 W. Town Pl. Ste. 114 Saint Augustine, FL 32092-3649

որդըունվեսարկց<u>ը</u>ն վեն միկիիրը միկրիրը նաև հերարանիկի

Legal Entity: Gannett Media Corp.

Terms and Conditions: Past due accounts are subject to Interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly involced or paid must be submitted in writing to Publisher within 30 days of the involce date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.

All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com

FEDERAL ID 47-2390983

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com.

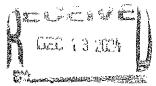
Date	Description	Amount
11/1/24	Balance Forward	\$1,523.56
11/5/24	PAYMENT - THANK YOU	-\$176.72
11/5/24	PAYMENT - THANK YOU	-\$951.84

#### Package Advertising:

Start-End Date Order Nur	mber Product	Description	PO Number	Package Cost
11/4/24 10714812	SAG St Augustine Record	Cordova Palms November Meeti	ing .	\$87.68
<b>11/5/24</b> 10714701	SAG St Augustine Record	Notice Rules Develop	Notice Rules Develop	\$55.04
<b>11/6/24</b> 10714771	SAG St Augustine Record	Cordova Rulemaking	Cordova Rulemaking	\$121.68

### **RECEIVED**

By Tara Lee at 11:56 am, Dec 19, 2024



As an Incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Savel

 Total Cash Amount Due
 \$659.40

 Service Fee 3.99%
 \$26.31

 \*Cash/Check/ACH Discount
 -\$26.31

 \*Payment Amount by Cash/Check/ACH
 \$659.40

 Payment Amount by Credit Card
 \$685.71

### PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

Accou	NT NAME	ACCOUNT	NUMBER	INVOICE	NUMBER	AMOUNT PAID
Cordova	Palms Cdd	762	049	00068	17512	
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL CASH AMT DUE
\$264.40	\$395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$659,40
REMITTANCE ADD	DRESS (Include Account	/ & invoice# on check)	TO PAY WIT	H CREDIT CARD PLI	EASE CALL:	TOTAL CREDIT CARD AMT DUE
				1-877-736-7612		\$685.71
Ga	nnett Florida Loca	ıliQ				

PO Box 631244 Cincinnati, OH 45263-1244

To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com

## LOCALIQ

### FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

#### AFFIDAVIT OF PUBLICATION

Courtney Hogge Cordova Palms CDD c/o GMS, LLC Courtney Hogge Cordova Palms CDD c/o GMS, LLC 475 W. Town Place, Suite 114 St. AUgustine FL 32092

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

11/04/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 11/Q4/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

**Publication Cost:** 

\$87.68

Tax Amount:

\$0.00 \$87.68

Payment Cost: Order No:

10714812

# of Copies:

Customer No:

762049

PO#:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN Notary Public State of Wisconsin

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF THE CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT The Board of Supervisors ("Board") of the Cordova Palms Community Development District will hold a regular meeting on Wednesday, November 13, 2024 at 1:00 p.m. at the offices of Governmental Management Services, L.L.C. 475 West Town Place, Suite 114 St. Augustine, Florido 32092. The purpose of the meeting is to approve the Fiscal Year 2025 budget, review monthly financial reports, staff reports, and to conduct any other business that may come before the Board, A copy of the agenda may be obtained from Governmental Management Services, L.L.C. 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph. (904) 940-5850, and email daughtine@gmsnf.com ("District Manager's Office"), and is also welltake on the District website.

West Town Place, Suite 114, \$1, Augustine, Florida 32092, Ph: (904) 940-5850, and email diaugh-lin@gmsnf.com ("District Manager's Office"), and is also available on the District's website, www.CordovaPalmsCDD.com. The meeting is open to the public and will be conducted in accordonce with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at meeting. There may be occasions when Board Supervisors or District Staff will participate by speaker telephone. Any person requiring special occommoditions at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person moy need to

the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Daniel Laughlin District Manager Pub: Nov. 4, 2024; #10714812

## LOCALIO

**FLORIDA** 

PO Box 631244 Cincinnati, OH 45263-1244

#### AFFIDAVIT OF PUBLICATION

Courtney Hogge Cordova Palms CDD c/o GMS, LLC Courtney Hogge Cordova Palms CDD c/o GMS, LLC 475 W. Town Place, Suite 114 St. AUgustine FL 32092

#### STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

#### 11/05/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 11/05/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

**Publication Cost:** 

\$55.04 \$0.00

Tax Amount: Payment Cost:

\$55.04

10714701

Order No: Customer No:

762049

# of Copies:

PO#

Notice Rules Develop

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN Notary Public State of Wisconsin

NOTICE OF RULE DEVELOP-MENT REGARDING RULES POLICIES, AND FEES REGARD-ING AMENITY FACILITIES OF CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

In accordance with Chapters 120 and 190, Florida Statutes, the Cordova Palms Community Development ("District") hereby gives District notice of its intention to adopt rules, policies, and fees regarding the use facilities within the amenity District ("Rules"). The purpose and effect of the proposed Rules is to provide rules, policies, and fees for the use of the District's amenity facilities, parking, and parking enforcement. Specific legal authority for the adoption of the proposed Rules includes sections 190.011(5) and 190,011(15), Florida Statutes. A public hearing will be conducted on December 11, 2024, at 1:00 p.m. at of Governmental the offices Management Services, 475 West Suite 114, St. Augus-Town Place, tine, Florida 32092. A copy of the proposed Rules may be obtained by contacting the District Manager, c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, 904, 940, 5850.

District Manager

Cordova Palms Community Development District

Run Date: November 5, 2024

#10714701

## LOCALIQ

### **FLORIDA**

PO Box 631244 Cincinnati, OH 45263-1244

#### AFFIDAVIT OF PUBLICATION

Courtney Hogge Cordova Palms CDD c/o GMS, LLC Courtney Hogge Cordova Palms CDD c/o GMS, LLC 475 W. Town Place, Suite 114 St. AUgustine FL 32092

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

11/06/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 11/06/2024

Legal Clerk

Notary, State of WI, County of Brown

8.25.26

My commission expires

**Publication Cost:** 

\$121.68

Tax Amount:

\$0.00 \$121.68

Payment Cost: Order No:

10714771

# of Coples:

Customer No: PO#:

762049

Cordova Rulemaking

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MARIAH VERHAGEN Notary Public State of Wisconsin

onoger November 6, 2024

*C*.

## **Cordova Palms**

### **Community Development District**

Construction Funding Request #18

December 27, 2024

Req.#	PAYEE		Bond	s SE 2022-2
81	England-Thims, & Miller, Inc. Invoice #217044, 217109, 217115 (November 20	24)	\$	3,236.26
		TOTAL	\$	3,236.26
	Please make check payable to: Cordova Palms CDD 475 W Town Place Suite 114 Saint Augustine, FL 32092			
		Signature:		
			Chairm	an/Vice Chairman
		Signature:		
			Secreta	ary/Asst.Secretary

## REQUISITION (SERIES 2022-2 PROJECT)

The undersigned, an Authorized Officer of Cordova Palms Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the District and The Bank of New York Mellon Trust Company, N.A., Jacksonville, Florida, as trustee (the "Trustee"), dated as of December 1, 2021 (the "Master Indenture"), as amended and supplemented by the Third Supplemental Indenture from the District to the Trustee, dated as of July 1, 2022 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 81
- (B) Name of Payee:

England-Thims & Miller, Inc.
First Citizens
ABA Routing #053100300
Jacksonville, FL
Account #9061592290 - England, Thims & Miller, Inc.

- (C) Amount Payable: \$ 3,236.26
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

Cordova Palms Amenity - CEI - Invoice 217044 (November 2024) \$ 92.00 Cordova Palms Phase 3 CEI Services (WA#7) Invoice 217109 (November 2024) \$2,377.76 Public Facilities Report (WA#14) - Invoice 217115 (November 2024 \$ 766.50 TOTAL REQUISITION 81 \$3,236.26

(E) Fund or Account and subaccount, if any, from which disbursement to be made: **2022-2 Bonds (Assessment Area Two)** 

The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022-2 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2022-2 Project and each represents a Cost of the Series 2022-2 Project, and has not previously been paid] <u>OR</u> [this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

Authorized Officer

## CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022-2 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2022-2 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Third Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Consulting Engineer



Cordova Palms Community Development District

c/o GMS, LLC

Town Center 1 at World Golf Village 475 West Town Place, Suite 114 St. Augustine, FL 32092 November 27, 2024

Invoice No:

217044

**Total This Invoice** 

\$92.00

Project	21434.01000	Cordova I	Palm CDD-Amenity	/-CEI		
<u>Professional Service</u>	<u>ces rendered th</u>	rough November 2	3, 2024			
Phase	01.	Limited Construct	on Administration	Serv		
Labor						
			Hours	Rate	Amount	
CEI Project Mar	nager/Project Ad	dmin.				
Donchez, J	ames	11/2/2024	.50	184.00	92.00	
	Totals		.50		92.00	
	Total Labor					92.00
Billing Limits			Current	Prior	To-Date	
Total Billings			92.00	14,952.50	15,044.50	
Limit					37,935.00	
Remaining					22,890.50	
				Total th	is Phase	\$92.00
					.5 1 11450	<b>432.00</b>
Phase		Progress Meetings				
Billing Limits			Current	Prior	To-Date	
Total Billings			0.00	0.00	0.00	
Limit					17,520.00	
Remaining					17,520.00	
				Total th	is Phase	0.00
Phase	03.	Owner Requested	Plan Revisions			
<b>Billing Limits</b>			Current	Prior	To-Date	
<b>Total Billings</b>			0.00	314.25	314.25	
Limit					5,000.00	
Remaining					4,685.75	
				Total th	is Phase	0.00
Phase	XP.	Reimbursable Exp				
Billing Limits			Current	Prior	To-Date	
Total Billings			0.00	479.14	479.14	
Limit					500.00	
Remaining					20.86	

Project	21434.01000	Cordova Palms CD	D-Amenity CEI	Invoid	ce 217044
				Total this Phase	0.00
				Total This Invoice	\$92.00
Outstandi	ng Invoices				
	Number	Date	Balance		
	215458	8/29/2024	2,558.35		
	215979	10/3/2024	468.00		
	216454	10/30/2024	184.00		
	Total		3,210.35		
				Total Now Due	\$3,302.35



Cordova Palms Community Development District

c/o GMS, LLC

Town Center 1 at World Golf Village 475 West Town Place, Suite 114 St. Augustine, FL 32092 November 27, 2024

Invoice No:

217109

**Total This Invoice** 

\$2,377.76

Troject 22755.00000 Coldova Lailis Lilase 5 CLI Services (VA//	Proi	iect	22433.00000	Cordova Palms Phase 3 CEI Services (	WA#7
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Project 22433.0000		aims Phase 3 CEI 3	Services (WA#7)		
Professional Services rendered Phase 01	Limited Constructio				
-abor	Limited Constructio	ii Adiiiiiistiatioii	Jeiv		
		Hours	Rate	Amount	
Project Manager					
Blalock, Clinton	10/5/2024	2.00	190.00	380.00	
Blalock, Clinton	10/19/2024	1.00	190.00	190.00	
Blalock, Clinton	11/2/2024	.25	190.00	47.50	
Blalock, Clinton	11/9/2024	4.25	190.00	807.50	
Blalock, Clinton	11/16/2024	.25	190.00	47.50	
Blalock, Clinton	11/23/2024	.50	190.00	95.00	
CEI Sr. Inspector					
Rodgers, Larry	11/9/2024	1.50	155.00	232.50	
Rodgers, Larry	11/16/2024	3.00	155.00	465.00	
Rodgers, Larry	11/23/2024	.50	155.00	77.50	
Totals		13.25		2,342.50	
Total Lab	or				2,342.50
illing Limits		Current	Prior	To-Date	
Total Billings		2,342.50	93,554.00	95,896.50	
Limit		,-		97,000.00	
Remaining				1,103.50	
J			Total this		\$2,342.50
hase 02	<b>Progress Meetings</b>				
illing Limits		Current	Prior	To-Date	
Total Billings		0.00	9,823.25	9,823.25	
Limit				16,650.00	
Remaining				6,826.75	
			Total this	s Phase	0.00
		New Devices			
hase 03	Owner Requested P		<b>5</b> ·		
illing Limits		Current	Prior	To-Date	
Total Billings		0.00	10,000.00	10,000.00	
Limit				10,000.00	

Project	22433.00000	Cordova Palms	Phase 3 CEI Service	S	Invoice	217109
				Total this	Phase	0.00
— — — — Phase	XP	Reimbursable Exp	enses			
Expenses						
Delive	ry / Messenger Svc				35.26	
	Total Exp	oenses		1.0 times	35.26	35.26
Billing Lim	nits		Current	Prior	To-Date	
Expens	se		35.26	1,826.74	1,862.00	
Liı	mit				2,500.00	
Re	emaining				638.00	
				Total this	Phase	\$35.26
				Total This Ir	nvoice	\$2,377.76
Outstandi	ng Invoices					
	Number	Date	Balance			
	215486	8/29/2024	5,255.00			
	215985	10/3/2024	4,945.00			
	Total		10,200.00			
				Total Now	Due	\$12,577.76



Cordova Palms Community Development District c/o GMS, LLC

Town Center 1 at World Golf Village 475 West Town Place, Suite 114 St. Augustine, FL 32092 November 27, 2024

Invoice No:

217115

**Total This Invoice** 

\$766.50

Project

24222.00000

Public Facilities Report (WA#14)

### Professional Services rendered through November 23, 2024

#### Labor

			Hours	Rate	Amount	
CEI Project Manage	er/Project Admin.					
Donchez, Jame	S	11/23/2024	.50	219.00	109.50	
Ellins, Jason		11/23/2024	3.00	219.00	657.00	
Т	otals		3.50		766.50	
7	Total Labor					766.50
Billing Limits			Current	Prior	To-Date	
Labor			766.50	0.00	766.50	
Limit					7,500.00	
Remaining					6,733.50	
				Total This	Invoice	\$766.50