

MINUTES OF MEETING
CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Cordova Palms Community Development District was held on Wednesday, December 13, 2023 at 1:00 p.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chad Sigmon	Chairman
Don Gullion	Vice Chairman
Thomas Spiess	Supervisor

Also present were:

Daniel Laughlin	District Manager
Wes Haber <i>by phone</i>	District Counsel
Scott Wild <i>by phone</i>	District Engineer

The following is a summary of the discussions and actions taken at the December 13, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 1:08 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 8, 2023, Meeting

There were no comments on the minutes.

On MOTION by Mr. Gullion seconded by Mr. Sigmon with all in favor the minutes of the November 8, 2023 meeting were approved.
--

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-01, Ratifying and Approving Certain Board

December 13, 2023

Cordova Palms CDD

Actions Approved and Adopted at the November 8, 2023 Board Meeting

Mr. Laughlin informed the Board the purpose of this resolution is to ratify all actions taken at the last meeting as Mr. Sigmon had not yet been sworn in. He noted Mr. Sigmon has since been sworn into office.

On MOTION by Mr. Sigmon seconded by Mr. Gullion with all in favor Resolution 2024-01, ratifying and approving certain board actions approved and adopted at the November 8, 2023 board meeting was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-02, Designating Officers

Mr. Laughlin noted that Louis Cowling was the previous Chairman, so a new Chair needs to be appointed. He also recommended he be appointed as Treasurer and Secretary and Jim Oliver, Marilee Giles, Darrin Mossing and Howard McGaffney from GMS’s office be appointed as Assistant Treasurers and Assistant Secretaries.

On MOTION by Mr. Sigmon seconded by Mr. Gullion with all in favor Resolution 2024-02, designating officers was approved with Mr. Sigmon appointed as Chairman, Mr. Laughlin appointed as Secretary and Treasurer, and Jim Oliver, Marilee Giles, Howard McGaffney, and Darrin Mossing appointed as Assistant Secretaries and Assistant Treasurers.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer – Approval of Requisition Summary

Mr. Wild presented the requisition summary including numbers 55 through 58 totaling \$691,346.44.

On MOTION by Mr. Sigmon seconded by Mr. Gullion with all in favor the requisition summary was approved.

C. District Manager

December 13, 2023

Cordova Palms CDD

There being nothing to report, the next item followed.

SEVENTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of October 31, 2023

Copies of the financial statements were included in the agenda package for the board’s review.

B. Check Register

A copy of the check register totaling \$848,717.22 was included in the agenda package for the Board’s review.

On MOTION by Mr. Gullion seconded by Mr. Sigmon with all in favor the check register was approved.

C. Consideration of Construction Funding Request #6

A copy of construction funding request number six totaling \$345,611.03 was included in the agenda package.

On MOTION by Mr. Spiess seconded by Mr. Sigmon with all in favor construction funding request #6 was approved.

EIGHTH ORDER OF BUSINESS Supervisor Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS Next Scheduled Meeting – January 10, 2024 at 1:00 p.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092

TENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Gullion seconded by Mr. Sigmon with all in favor the meeting was adjourned

December 13, 2023

Cordova Palms CDD

DocuSigned by:
Daniel Laughlin
9A989FE97ACA46D...
Secretary/Assistant Secretary

DocuSigned by:
Chad Sigmon
57AFDE888DC4480...
Chairman/Vice Chairman