## MINUTES OF MEETING CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Cordova Palms Community Development District was held on Wednesday, January 11, 2023 at 10:00 a.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Louis Cowling	Chairman
Don Gullion	Vice Chairman
Ken Brown	Supervisor
Thomas Spiess	Supervisor

Also present were:

Daniel Laughlin Wes Haber Scott Wild District Manager District Counsel (by phone) District Engineer (by phone)

The following is a summary of the discussions and actions taken at the January 11, 2023 meeting.

## FIRST ORDER OF BUSINESS Roll Call

Mr. Laughlin called the meeting to order at 10:00 a.m.

## SECOND ORDER OF BUSINESS Public Comment

There being no members of the public present, the next item followed.

## THIRD ORDER OF BUSINESS

# Approval of Minutes of the November 9, 2022 Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor the minutes of the November 9, 2022 meeting were approved.

FOURTH ORDER OF BUSINESS

Ratification of FP&L LED Lighting Agreements

January 11, 2023

Mr. Cowling noted there are two agreements to be ratified, one for the Parkway lights and one for the lights in the residential section.

On MOTION by Mr. Cowling seconded by Mr. Brown with all in favor the LED lighting agreements with FP&L were ratified.

## FIFTH ORDER OF BUSINESS

**Consideration of Construction Agreement with A.J. Johns for Phase 3** 

Mr. Wild informed the Board the form of agreement is substantially the same as what was put out in the RFP, with the exception of some comments that District Counsel assisted with.

On MOTION by Mr. Cowling seconded by Mr. Brown with all in favor the construction agreement with A.J. Johns for Phase 3 was approved.

## SIXTH ORDER OF BUSINESS Staff Reports

## A. District Counsel

There being nothing to report, the next item followed.

Mr. Cowling noted that he'd like to seek proposals for landscape maintenance services.

## **B.** District Engineer - Approval of Requisition Summary

Mr. Wild provided the Board with a brief overview of the requisition summary, which

includes requisition numbers 25-29 for the Series 2022-1 Bonds and requisition numbers 16-20

for the Series 2022-2 Bonds, together totaling \$913,855.49.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor requisition numbers 25-28 (Series 2022-1) and 16-19 (Series 2022-2) were ratified.

On MOTION by Mr. Cowling seconded by Mr. Gullion with all in favor requisition numbers 29 (Series 2022-1) and 20 (Series 2022-2) were approved.

## C. District Manager

There being nothing to report, the next item followed.

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#### SEVENTH ORDER OF BUSINESS Financial Reports

## A. Financial Statements as of November 30, 2022

Copies of the financial statements were included in the agenda package for the board's

review.

#### B. Ratification of Funding Request No. 19

Mr. Laughlin noted funding request number 19 totals \$7,334.17.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor Funding Request No. 19 was approved.

#### C. Check Register

Mr. Laughlin noted the check register totals \$232,806.20.

On MOTION by Mr. Spiess seconded by Mr. Brown with all in favor the check register was approved.

#### EIGHTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There being none, the next item followed.

## NINTH ORDER OF BUSINESS

Next Scheduled Meeting – February 8, 2023 at 10:00 a.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092

## **TENTH ORDER OF BUSINESS**

Adjournment

On MOTION by Mr. Spiess seconded by Mr. Cowling with all in favor the meeting was adjourned

DocuSigned by: Janiel Laughlin 348FC211DC1144

Secretary/Assistant Secretary

DocuSianed by: Louis Cowling

Chairman/Vice Chairman