

MINUTES OF MEETING
CORDOVA PALMS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Cordova Palms Community Development District was held on Wednesday, October 12, 2022 at 10:00 a.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Louis Cowling	Chairman
Thomas Spiess	Supervisor
Joyce Conway	Supervisor

Also present were:

Daniel Laughlin	District Manager
Wes Haber	District Counsel (by phone)
Scott Wild	District Engineer

The following is a summary of the discussions and actions taken at the October 12, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 10:00 a.m.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 8, 2022 Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor the minutes of the September 8, 2022 meeting were approved.

FOURTH ORDER OF BUSINESS

Consideration of Agreement with A.J. Johns, Inc. for Construction of Phase 3 Master Site Work

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Mr. Wild informed the Board this agreement is for construction of everything for Phase 3 excluding the earthwork. District counsel has worked with staff on drafting the agreement.

Mr. Haber noted the protest period has ended, so the District is in a position to move forward with the agreement.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor the agreement with A.J. Johns, Inc. for Phase 3 master site work was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer

1. Approval of Requisition Summary

Mr. Wild provided the Board with a brief overview of the requisition summary, which includes requisition numbers 16 and 17 for the Series 2022-1 Bonds and requisition numbers 10-14 for the Series 2022-2 Bonds, together totaling \$685,836.56.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor the requisition summary was approved.

2. Ratification of Work Authorization No. 8 for Engineering Services Related to Phase 4 US 1 Water Main Crossing

Mr. Wild presented work authorization number eight for the design and permitting of a looped water system that will connect to the main at the US 1 right of way.

On MOTION by Mr. Cowling seconded by Ms. Conway with all in favor ETM work authorization number eight was ratified.

3. Consideration of Work Authorization No. 6 for FY23 General Consulting Engineering Services

Mr. Wild presented work authorization number six for general consulting engineering services for Fiscal Year 2023.

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On MOTION by Mr. Cowling seconded by Ms. Conway with all in favor ETM work authorization number six was approved.

4. Consideration of Work Authorization No. 7 for Phase 3 Construction Engineering Services

Mr. Wild presented work authorization number seven for Phase 3 construction engineering services.

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor work authorization number seven was approved.

C. District Manager

There being nothing to report, the next item followed.

SIXTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of August 31, 2022

Copies of the financial statements were included in the agenda package for the board’s review.

B. Consideration of Funding Request No. 17

Mr. Laughlin noted funding request number seventeen totals \$13,447.39.

On MOTION by Mr. Spiess seconded by Mr. Cowling with all in favor Funding Request No. 17 was approved.

SEVENTH ORDER OF BUSINESS Supervisor Requests and Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Next Scheduled Meeting – November 9, 2022 at 10:00 a.m. at the offices of Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092

NINTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Cowling seconded by Mr. Spiess with all in favor the meeting was adjourned

October 12, 2022

Cordova Palms CDD

DocuSigned by:
Daniel Langelin
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Secretary/Assistant Secretary

DocuSigned by:
Louis Cowling
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Chairman/Vice Chairman